

**AGENDA  
BOARD OF SELECTMEN  
HOLBROOK, MASSACHUSETTS**

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**Wednesday, September 12, 2018 at 7:00 p.m.  
Holbrook Town Hall, Selectman Noel C. King Meeting Room, Floor 3R  
50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

**II. MINUTES:**

A. Minutes of the Regular & Executive Sessions of Wednesday, August 8, 2018

**III. TOWN ADMINISTRATOR'S REPORT:**

A. Communications & Announcements

B. Committee Updates

C. Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

A. Holbrook Patrolmen's Association – Request to use a former school for the Annual Haunted House

B. Members of the Council on Aging Board – Discussion about the Council on Aging

C. Vote to Authorize TLA-Holbrook LLC to file its Request for Minor Modification of Site Assignment with the Holbrook Board of Health for the Property at 3 & 6 Phillips Road

D. Update on 429 South Street and possible action

E. Discussion/Vote on the location of future elections

F. Vote to Authorize the Chairman to Execute Delegation Agreements for Sole Assessment Centers Between the Holbrook Police Department and the Massachusetts Human Resources Division for the Positions of Deputy Police Chief & Police Sergeant

G. Vote to Execute an Agreement Between the Town of Holbrook and Oliveira Construction for the Richard Road Water Main Replacement Work

H. Vote to Authorize the Fire Chief to Accept an FFY2017 Assistance to Firefighters Grant for the purchase of two Power-Lift Stretcher Systems for the two Class I Ambulances

I. Discussion relative to Brook Terrace Property owned by Terry Edwards

J. Discussion relative to Holbrook trash collection options

K. Department Head Updates

**VI. CITIZENS' CONCERNS**

**VII. ADJOURN to Executive Session** discuss strategy and conduct contract negotiations with nonunion personnel (Fire Chief), to discuss strategy as it relates to collective bargaining with Union employees (Clerical Union), and **NOT RETURN TO OPEN SESSION**

“The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.”

### **PUBLIC PARTICIPATION IN MEETINGS**

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public’s need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The last item on every Selectmen’s agenda is “Citizens Concerns”. Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004